

To support the EVOLVE initiative and enhance member experience, AGR Management is updating the 120-Day Curtailment Policy for AGR members. These updates, implemented in accordance with DAFMAN 36-2114, P 6.4.8.1 – 6.4.8.8.2, are designed to enhance efficiency, improve clarity, and streamline related processes.

120-Day Policy Updates (Effective August 19, 2025):

1. **General Curtailment Requests:** AGR Management will only accept curtailment requests submitted within the timeframe of 120 to 365 days prior to the member's desired Date of Separation (DOS).
2. **Curtailment Requests for Retirement:** Members seeking to curtail their AGR orders for retirement purposes must submit their requests at least 120 days prior to their retirement date. Furthermore, these requests must be submitted no later than 60 days prior to the anticipated start date of permissive TDY and/or terminal leave.
3. **Processing Late Curtailment Requests:** To ensure compliance with the 120-day requirement, if a curtailment request is received with a desired DOS less than 120 days from the date AGR Management receives the completed curtailment worksheet, the AGR Management team will administratively adjust the DOS to 120 days from the receipt date of the completed curtailment worksheet.

Resources:

We highly encourage everyone to utilize our AGR Management Information, tools, and guides available on the ARPC Assignment Splash Page:

<https://www.arpc.afrc.af.mil/Services/Assignments/>

AGR Management values its customers, stakeholders, and mission partners. We remain committed to providing ongoing updates as we streamline our processes.

Thank you for your attention to this new process!

Best regards,

Chief, Assignments Division